

What is Issuu?

[Issuu](#) is an interactive online document reader that allows you to easily read and navigate documents.

Benefits of reading documents in Issuu include:

- magazine-like format - flip the pages and adjust font size as you wish
- search the full text of a document
- share on Facebook, Twitter and Google Buzz
- links directly to external websites

How to navigate inside a document

Open the document in a full screen by clicking directly on the cover image of the document. The document will automatically open to the first page.

To flip pages use the small arrows at the sides of the document or in the tool bar at the top of the screen.

Below the document you will see thumbnails of the document pages. Clicking on these thumbnails will take you directly to that page.

Any text highlighted in blue indicates a link either to an external webpage or an email address.

How to increase the text size of a document

When viewing a document, clicking once will zoom in on the page. Use the slide bar located at the top of the screen to customize the size of the document.

How to search within a document

When viewing a document, click on the small magnifying glass to perform a search.

Enter your search term into the search box and matches will appear below. Clicking on the thumbnail to the left of the search results will bring you directly to the location in the document that contains your search criteria.

How to share a document

You can share a document by email, Facebook, Twitter or Google Buzz. Clicking on the small envelope icon in the tool bar will present all of the sharing options.

How to print a document

Use the printer icon in the tool bar at the top of the screen to print.