

District Offices: <input type="checkbox"/> North York 416-395-6303 <input type="checkbox"/> Toronto and East York 416-392-7877	<input type="checkbox"/> Scarborough 416-396-7505 <input type="checkbox"/> Etobicoke York 416-394-8418	Application Date (yyyy-mm-dd)	Fees:
		RACS Application No.	
		Building Application No.	

PLEASE TYPE OR PRINT IN INK

PROJECT LOCATION AND DESCRIPTION		
Street No.	Street Name	Unit No.
Flank	Rear	

PERMIT TYPE (SEE REVERSE FOR DETAILS)			
<input type="checkbox"/> Temporary Street Occupation Permit <input type="checkbox"/> Equipment / Materials <input type="checkbox"/> Site Protection	<input type="checkbox"/> Hoisting _____ tonnes <i>Provide gross vehicle weight if hoisting by mobile crane/boom truck</i>	<input type="checkbox"/> Minor Construction <input type="checkbox"/> Major Construction <input type="checkbox"/> Other	<input type="checkbox"/> Renewal Permit No.
Detailed Work Description (please describe work to be done and equipment to be used, ie disposal bin)			

Proposed Dates	From (yyyy-mm-dd)	To (yyyy-mm-dd)	No. of Pay-and-Display Machines / Parking Meters
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OWNER INFORMATION			
Name(s) (First, Last)			
Mailing Address			
Apt/Unit No.	City	Province	Postal Code
Area Code and Telephone No.		Area Code and Fax No.	Area Code and Mobile / Pager No.
For use by home owner(s) only	Policy No.	Insurance Company	Expiry Date (yyyy-mm-dd)

APPLICANT'S DECLARATION			
I,	First Name	Last Name	
of	Company Name		
	Mailing Address		
Suite No.	City	Province	Postal Code
Area Code + Telephone No.		Area Code + Fax No.	Area Code + Mobile / Pager No.
			E-mail Address

do hereby declare the following:

1. That I am the owner as stated above
 the owner's authorized agent
 a signing officer / employee of _____, which is an authorized agent of the owner.
2. That statements contained in this application are true and made with full knowledge of all relevant matters and of the circumstances connected with this application.
3. I/We authorize the City to deduct from the Municipal Road Damage Deposit, all restoration, inspection, engineering and administration fees, of the cost of the identified works. Any credit balance after all deductions have been made, will be refunded to me following completion of the final inspection. There will be no interest paid on this deposit.
4. I/We hereby agree that all of the work shown on the approved drawings and all of the work required by the conditions listed above, shall be completed within two years unless otherwise agreed to. The Municipal Road Damage Deposit, may be used by the City, for any restoration that is not completed after this time.
5. I/We agree to notify the Transportation Services when the project is completed, so that the necessary repairs and/or work can be carried out. Any refunds will be issued following completion of final inspection.
6. I/We acknowledge that any paving or installation in proximity to trees must conform to Parks, Forestry & Recreation and Technical Services, "Specification for Construction Near Trees" guidelines.
7. I/We agree that it is my/our responsibility to ensure that, if a new or relocated driveway is included in the project, nothing on the Right of Way (i.e. hydrants, poles, trees, etc) interferes with the proposed driveway. I/We further agree **not to pave** the driveway until all required sidewalk and/or curb is completed by City forces or approved contractors.
8. I/We acknowledge that excavating or digging on the Right of Way requires permission from the General Manager, Transportation Services and all relevant Public Utilities / Telecommunication Companies. Unauthorized work will be subject to by-law enforcement.
9. I/We hereby agree to indemnify and save harmless the City of Toronto and any Public Utility/Telecommunication Co., agency, board or commission having utilities within the Right of Way, which may in any manner be affected through the rights of occupation hereby granted, from and against all costs, damages, charges or expenses which are sustained as a result of such occupation.
10. I/We hereby agree that the City will not be liable for any damages caused by applicant, developer or contractors to any utility within the Right of Way, owned by any Public Utility / Telecommunication Companies.
11. The applicant/developer will provide evidence of \$2,000,000 (two million) liability insurance with the City identified as an additional insured, or as required by the City.
12. **I/we acknowledge that it is my/our responsibility to closely inspect the right of way abutting the property and confirm that no damage to pavements, curbs, sidewalks, public laneways, boulevards, etc. exists prior to commencement of construction. In the event that any damage exists, I/We will immediately forward a registered letter to the General Manager, Transportation Services, within ten (10) working days from the date of this application outlining specifically the damage that exists and requesting a pre-inspection. I/We agree not to commence any construction until City staff have visited the site to confirm the damage to the public right of way as noted in the registered letter. I/We could be held responsible for any or all damages at the project location.**

I/We hereby certify that I/we have read and agree to abide by the conditions above.		
Applicant's Signature	Date (yyyy/mm/dd)	Transportation Services Witness

The personal information on this form is collected under the authority of the City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s.136(c) and City of Toronto Municipal Code Chapter 169 and Chapter 743. The information is used to evaluate your application for work within the Public Right of Way and for contact purposes. Questions about this collection can be directed to the Right of Way Supervisor in the appropriate District.

Permit Application

This is **NOT** a Permit

Permit Type	Family Classification
Temporary Street Occupation Permit	
1. Equipment/Materials	Backhoe Broadcast Unit City Contract Concrete Truck Dewatering Pipe Disposal Bin Fork Lift Mobile Lift Moving Container Overhead Equipment Photography (Still) Pumping Flour Search Lights Site Service Site Service-Utilities Site Trailer Storage of Materials
2. Site Protection	Covered Walkway Hoarding Hoarding with covered walkway Hoarding with scaffolding Scaffolding Street Closure
3. Hoisting	Hoisting Helicopter Hoisting Tower Crane / Swing of Boom
Minor Construction	Driveways Fences / Ornamental Walls Marquees / Awnings, Canopies Boreholes Signs Basement Entrance, Window Wells & other openings Fire Escapes Inadvertent Building Encroachments Disabled Access Ramps Access Ramps Trees Others
Major Construction	Piling and Shoring Major Streetscaping Hydro Installations Fibre Optic Cables Tunnels, Bridges Others

Applicant must present this form to the Right of Way Management district office at:

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| <input type="checkbox"/> Etobicoke York
Etobicoke Civic Centre
399 The West Mall, 3 rd Fl.
Toronto, ON M9C 2Y2
Fax: 416-394-8942 | <input type="checkbox"/> North York
North York Civic Centre
5100 Yonge St, 4 th Floor
Toronto, ON M2N 5V7
Fax: 416-395-7482 | <input type="checkbox"/> Scarborough
Scarborough Civic Centre
Borough Drive, 2 nd Floor
Toronto, ON M1P 4N7
Fax: 416-396-5641 | <input type="checkbox"/> Toronto and East York
55 John Street
Metro Hall, 17 th Floor
Toronto, ON M5V 3C6
Fax: 416-392-7465 |
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