



Richard Noehammer  
Director, Operational Support  
Toronto Water

Deputy City Manager's Office  
John Livey, Deputy City Manager

Reply to: Toronto Water  
Water Meter Program

Carlo Casale, Manager  
Water Meter Program  
Toronto District

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Name of Person Authorized for Pick-Up \_\_\_\_\_

Under the authority of:

**TORONTO MUNICIPAL CODE CHAPTER 851- 5 – REFUSAL TO INSTALL**

**"F. Notification by owner.**

**(2) For all new or replacement water service connection installations, the owner shall notify the General Manager upon installation of the water meter in accordance with the standards and specifications and within seven days of receipt of the water meter from the City as required by 851-5B, except where 851-5B(8) applies."**

A City of Toronto water meter has been issued to you or your agent with the express understanding that it will be properly installed in the above premise in accordance with the standards set out in the Toronto Municipal Code Water Supply By Law (and) that the city will be contacted by the property owner to arrange for the inspection and sealing of that meter within 7 days of receiving it.

In acceptance of the city water meter to install yourself, you must comply with the above conditions within **seven days** of the above date. Failure to do so may not only result in a **fine** and or other enforcement powers available to the City under the Toronto Municipal Code Chapter 851 or City of Toronto Act, 2006, but the City **may shut off the water supply to your property** and, where any remedial action is taken by the City, any such costs may be added to the tax roll and collected in the same manner as municipal property taxes.

The owner will be responsible for all matters relating to the water meter if it is not installed as per the By-law.

Name \_\_\_\_\_

Tel: \_\_\_\_\_

Signature \_\_\_\_\_