

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: April 15, 2013, 6.30pm

Location: Meeting House

Present: Ahsan, Brad, George, Anne, Gia, Sarah, Steven, Danielle, Carol, Cassie, Senga, Mark, Sean

Regrets:

ITEM	DISCUSSION, ACTION & FOLLOW UP
1. Meeting Schedule	2 nd Monday of each month - If it's a holiday – 3 rd Monday of the month email discussions between meetings
2. Meeting Rules	Maintain time meeting time schedule of 2 hours
3. Farmers' Market	Discussed a variety of ideas around increasing participation such as theme days, wellness, celebrity chefs Promotion: local papers, posters, door to door flyers, city website
4. Meet/Greet & Farm Tour	Key Principles: long lasting and impactful partnerships Hot topics from meet & greet and farm tour: Programming <ul style="list-style-type: none"> - Farm ambassadors to be onsite interpreters – assist visitors to amenities, etc.tc - Self-guided tours, podcasts, aps, keys - Volunteer recruitment, to assist with activities - local residents associations, corporate groups, schools–
5. Priorities	<p>Communications</p> <ul style="list-style-type: none"> - website, facebook, twitter - discussed who will be the lead Stewardship – we need this to be part of our on-going strategy – how do we thank those who have already given <p>Solstice Event</p> <ul style="list-style-type: none"> - Local, community event – family event, entertainment, food - Sean McIntyre to share details of the event so RFSG can discuss <p>Commercial event request</p> <ul style="list-style-type: none"> - Discussion on timing, location and how it benefits the farm <p>Top 5 Event Gala ideas</p> <ul style="list-style-type: none"> - Send event ideas to Brad <p>Policy & Procedures</p> <ul style="list-style-type: none"> - RFSG needs to develop criteria to evaluate new partnership opportunities with City policies and legislation in mind - Must remember we are bound by City rules and staffing realities
6. Theme Teams	<ul style="list-style-type: none"> - Reread/revive? - Each member should only be on one group – we'll need to iron this out
7. Timelines	Yearly timeline for the farm– Carol, Senga to send over a timeline for the year
8. Next Meeting:	Monday May 13 at 6:30 pm

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: May 13, 2013, 6.30pm
 Location: Meeting House
 Present: Brad, Anne, Gia, Sarah, Steven, Danielle, Carol, Cassie, Mark, Sean
 Regrets: Senga, Sean, Ashan, George

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Approval of minutes	Motion: moved by Steven seconded by Brad that the agenda be accepted as presented	
2. Review & Approval of minutes of Previous Meeting	Carol notes that there is one change to the minutes. Motion: moved by Brad seconded by Steven that the minutes of the previous meeting be accepted as amended	Danielle to revise and resend – Friday May 17
3. Last meeting follow-up	We reviewed action items from last month's meeting	
4. Review of 2012 Solstice event & implications for 2013 event	<ul style="list-style-type: none"> - Potential to summer event- timing, financial benefits, - Partnerships – local businesses, - LCBO potential strike 	<ul style="list-style-type: none"> - Potential Dates in July by Friday May 17 - We will continue the conversation via email
5. Helen McCrae Peacock	<ul style="list-style-type: none"> - Discussed the potential to complete a request for grant monies – need clarification on this from the partnership office. 	<ul style="list-style-type: none"> - Carol – connect with Parks & Tree Foundation for MOU – May 17 - Fundraising team to look into Parks People – TBD at next theme team meeting
6. Website	<ul style="list-style-type: none"> - Gia discusses the arrangements with City website and process with RFSG to have updates - Discussion around other pages to have on the Riverdale Farm - Facebook –postings, updates, photos, events - - Proposal – monthly or weekly – some kind of rotating schedule –if anyone asks a question we follow-up with city staff - Internship –some discussion around using them for web and social media 	<ul style="list-style-type: none"> - Weston grant – is there more information on this? - Photo of banner –March 17 - Gia – rotating schedule – May 17
7. Grain Farmers Partnership	<ul style="list-style-type: none"> - Potential partnership with Grain Farmers of Ontario looking for permanent exhibit for agricultural education purposes. - GF will provide exhibit plus perpetual maintenance & educational materials - Everything in the building made from grain - Site rendering drawing – Carol to share with us when it is available 	<ul style="list-style-type: none"> - All teams to discuss
8. Theme teams	<ul style="list-style-type: none"> - There should be 3 members per team - There will be opportunities for overlap between teams 	<ul style="list-style-type: none"> - Theme teams to meet before next meeting – review initial documents and update based on new information, etc

**Riverdale Farm Stewardship Group – Minutes of Meeting
May 13, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
9. Next Meeting	Monday June 10 at 6:30 pm	
Parking Lot	<ul style="list-style-type: none">- Hosting events at the farm- How will we manage volunteers- Sharing documents- Self-guided tour – students- Welcome centre- Volunteer ambassadors- Memberships	

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: June 24, 2013, 6.30pm
 Location: Meeting House
 Present: Brad, Anne, Gia, Danielle, Carol, Ahsan, Mark
 Regrets: Senga, Sean, George, Sarah, Steven, Cassie

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Event RFSG members will be here/away the week before the event	Leading up to the event – not here: George, Cassie At the event?	Can everyone confirm that they are available for the event?
2. Ticket price	\$30 adult + \$5 (with an adult)	
3. Event Name	Mid-Summer Mixer: A Fundraiser for the Riverdale Farm.	
4. Goal	Net \$25,000	
5. Ticketing	Toronto Parks and Trees Foundation about this	Danielle and Carol
6. Advertising/Branding	<ul style="list-style-type: none"> - Get designer to make a poster – that can be adapted for a flyer. We'll print up 8.5 x 11, 11 x 17 and 22 x 28. - Poster can also be turned into a jpeg and used for electronic communications - Advertise our flyer in local papers (Metro) - Press release 	Gia Mark large posters Carol regular posters Gia Gia
7. Food	Food vendors. We want finger foods, smaller portions Vendors are responsible for all their staffing, equipment, etc.	Danielle and Brad
8. Beverages	<ul style="list-style-type: none"> - Beer – donation - Wine – partial donation - Juices and other non-alcoholic drinks for kids 	Danielle, Brad
9. Sponsorship	<ul style="list-style-type: none"> - Sponsorship list - Sponsors can bring their own posters - Recognize on website, in the email confirmation as well as the follow-up thank you email. 	Everyone
10. Wristbands		Mark to bring
11. Adult entertainment	<ul style="list-style-type: none"> - Amy Milan! Featured musical artist - Other musical entertainment 	Danielle & Anne
12. Children's Entertainment	<ul style="list-style-type: none"> - Lego - Anne - Mastermind –Aladdin – Brad - Sing-a-long – Danielle & Brad - Potato sack races, egg and spoon, soccer games - - Fire truck – Fire Services 	
13. Volunteers	<ul style="list-style-type: none"> - Anne is working on corporate volunteers and identifying roles for volunteers. - Volunteer stickers 	Carol
14. Bank account	All RFSG members signed banking authorization	Sarah & Ahsan
15. Next Meeting	Monday July 8 at 6:30 pm	

**Riverdale Farm Stewardship Group – Minutes of Meeting
June 24, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
Parking Lot	<ul style="list-style-type: none">- Hosting events at the farm- How will we manage volunteers- Sharing documents- Self-guided tour – students- Welcome centre- Volunteer ambassadors- Memberships	

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: July 8, 2013, 6:30 p.m.
 Location: Meeting House
 Present: Brad, Anne, Gia, Danielle, Carol, George, Steven, Cassie
 Regrets: Senga, Sean, Sarah, Ahsan, Mark

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Approval of agenda	Motion: moved by George seconded by Brad that the agenda be accepted as presented (revised) Carried	
2. Approval of minutes	Motion: moved by George seconded by Brad that the minutes be accepted as presented (revised) Carried	
3. Food & Beverage updates	<p>Currently confirmed food vendors:</p> <ul style="list-style-type: none"> - Joshna Maharaj –confirm what she will make - FeasTO – confirm dish - PaintBox Bistro – confirm dish - The Pop Stand - Sultan of Samosas - St. Jamestown Steak – BBQ – potential cost sharing - Mr. Corn – apples, corn – 50% cost sharing <p>Still in the works:</p> <ul style="list-style-type: none"> - Kernels – potentially freebies (Brad) - HotBunnz – needs power (Danielle) - Ed's Real Scoop (Brad) - Sarah's contacts - Spring rolls <p>Beverage Vendors confirmed:</p> <ul style="list-style-type: none"> - Black Oak – bringing staff - Steam Whistle – not bringing staff - Mill Street – not bringing staff - Peller Estates winery – not bringing staff - Tito vodka – make a signature cocktail? - Jameson – 3 large bottles – shots - Kiju juice boxes for the kids - Water will be on offer – not bottles <p>Beverage vendors – possible and still in the works:</p> <ul style="list-style-type: none"> - Lemonade stand - Barefoot winery - More from Peller <p>Other discussions on food/beverage:</p> <ul style="list-style-type: none"> - We need cups for the event and rentals - Discussion regarding smart serve staff - If necessary, Anne has a connection with Metro Convention Centre for food vendors - Comp tickets for those donating alcohol - Beers/wine/spirits will be \$5 each 	<ul style="list-style-type: none"> - Follow up with Hot Bunz (Danielle) - Follow-up with Kernels, Ed's, Lemonade (Brad) - Purchase beverage cups; order rentals; draft load-in document and send to group (Danielle) - Pick up juice boxes (Gia)
4. Sponsorship	<ul style="list-style-type: none"> - Cabbagetown Residents Association confirmed at \$1000 - Addy Saeed confirmed at \$250 - House on Parliament confirmed at \$500 - Discussion about possibility of Kendall & Co selling 	<ul style="list-style-type: none"> - Follow-up with Kendall & Co. (Anne) - Follow up with Pam McConnell's office (Brad)

**Riverdale Farm Stewardship Group – Minutes of Meeting
July 8, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
	Riverdale Farm Collection - Cabbagetown Preservation Association – waiting on confirmation - Possible sponsorship from Councillor McConnell's office?	
5. Communications	- Getting the word out: - Metro paper will have an ad on Thursday (no logos) - Adding the event to online event listings - Facebook – Anne to add others to admin - Toronto.ca – - Carousel ad on landing page will be done soon - Discussion regarding publicist whom Cassie knows (will help get media at the event and some attention before the event) - Invitation sent to Cabbagetown BIA (Anne) - Invitation sent to everyone who attended 2012 event (Danielle) - All members will take and distribute posters - Encourage confirmed vendors to Tweet about the event - Metro Morning – Anne to reach out - City of Toronto Councillors (Anne has tweeted all who have account) - Invite all City Councillors (Anne) - Have a recognition poster on foamcore and display on easels	- Update event listing on City of Toronto website (Gia) - New photographs (George, Gia) - Develop press release (Danielle) - Contact Metro Morning; send invitation to all Councillors (Anne) - Recognition poster (Gia) - Order easels (Danielle)
6. Children's Activities	- Fire truck confirmed - Jennifer Lay (coordinates activities for Withrow Park Farmers Market) offered to coordinate children's activities - Legoland – not this time, but interested in participating in future. Will donate family admission tickets - Riverdale Kids – confirmed to do a short activity – they want a small booth to promote their company	- Get police cruiser (Brad) - Connect with Jennifer Lay (Anne) - Connect Jennifer Lay with Riverdale Kids (Danielle) - Get Legoland tickets (Anne)
7. Adult Entertainment	- Daniel Ewing (Embrace) helping with entertainment; he and Anne are working on getting a headliner - Possible sponsorship from Cabbagetown real estate agents to cover headliner entertainment in progress (Anne) - Embrace has given free tickets (as door prizes) to Courtney Love and Gogol Bordello - Shakespeare in the Ruff confirmed (Anne)	- Follow-up with Daniel; sort out headliner and technical rider; get door prize tickets; contact Shakespeare in the Ruff (Anne)
8. Volunteers	- 18 confirmed, but we need more - Anne will send group members the recruitment letter for wider distribution - Volunteer visibility; they need a lei or a straw hat - FAQ sheet	- Prepare and send volunteer recruitment letter (Anne) - Send recruitment letter to networks (All) - Find product for volunteers (Cassie)

**Riverdale Farm Stewardship Group – Minutes of Meeting
July 8, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
9. Production (waste, rentals, toilets, etc)	<ul style="list-style-type: none"> - Toilets have been ordered - Garbage removal at end of evening (Mark) - We will not have compost 	- Develop FAQ sheet (Anne)
10. Event Program	<ul style="list-style-type: none"> - No formal program will be printed; will use volunteers and easel at entry 	
11. Permits	<ul style="list-style-type: none"> - Discussed Special Occasions Permit (liquor) - Carol to get a road closure 	- Follow-up on liquor permit (Carol)
12. George’s book	<ul style="list-style-type: none"> - George has offered several copies of his book to sell at the event 	
13. New secretary	<ul style="list-style-type: none"> - Danielle’s 4 month term is over. Brad will take over for the next 4 months 	
14. Next meeting	Monday July 15 at 6:30 pm <ul style="list-style-type: none"> - Committee members roles at the event - Walkthrough - Signage 	
Parking Lot	<ul style="list-style-type: none"> - Hosting events at the farm - How will we manage volunteers - Sharing documents - Self-guided tour – students - Welcome centre - Volunteer ambassadors - Memberships 	

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: September 9, 2013, 6:30 p.m.

Location: Meeting House

Present: Steven (as Chair, via telephone), Brad, Ahsan, Sarah, Gia, George, Cassie, Mark

Regrets: Anne, Carol, Danielle

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Approval of agenda	Motion moved by George, seconded by Sarah that the Sept. 9 agenda be accepted as revised (see Agenda Items Tabled to Next Meeting)	
2. Approval of minutes	Motion moved by Cassie, seconded by Gia that the minutes of the July 2013 RFSG meeting be accepted as distributed	
3. Midsummer Mixer review	<p>Financial report:</p> <ul style="list-style-type: none"> - \$18,018 gross income; \$9,156 expenses - 271 adult tickets sold; 68 child tickets sold - sponsorships \$6,150; donations \$1,055. - Ahsan is checking to see if up to \$3,000 collected via the donation machine at the gate that night can be added to the event total as it included ticket sales - Create a list of Midsummer Mixer accomplishments for the post-event report for donors and suppliers. - RFSG members, farm staff provide input to the report - Prepare and distribute a formal thank-you letter with updated event gross dollars for donors, volunteers, suppliers, etc <p>What worked well?</p> <ul style="list-style-type: none"> - Jian Ghomeshi - Musical entertainment, including police band - Keg beer at stand supplied and run by brewery - Metro Police presence - Sparkling water - Supply, preparation and service of food via pros - Local advertising - Posters - Messaging and engagement of donors - Samosas (but not sandwiches) <p>What didn't work well?</p> <ul style="list-style-type: none"> - Bars too far from entertainment (relocate near stage in 2014) - Furthest paddock for kids' activities - Different serving sizes for beer - Loading and unloading of musicians' equipment needs streamlining - Use of word "fundraiser" questioned; use alternative, ie "event in support of RF" - Volunteer concerns - Tasks somewhat disorganized; some left with little to do at times - Recognition should be provided immediately after event - Use more volunteers on alcohol service - Too few RFSG members have Smart Serve; consider qualifying all? 	<p>Gia</p> <p>To be assigned</p>

**Riverdale Farm Stewardship Group – Minutes of Meeting
September 9, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
	<p>Supplier concerns</p> <ul style="list-style-type: none"> - Ensure suppliers receive, sign and return contract - Provide more variety of food at 2014 event - Make timely vendor call well in advance of event <p>Suggestions for next year</p> <ul style="list-style-type: none"> - Further develop media plan, including outreach to other city areas - Seek media champion (Derringer in the Morning Q107 FM suggested) - Consider partnership(s) with other kindred non-profits - Promote to public, stakeholders specific benefits of the funds raised - Examine list of RF permit holders for potential partners - Use only brewery-supplied serving staff and portable facilities - Examine different models for food service, ie themed food throughout venue; increased ticket price to include food (but not alcohol) - Consider a Saturday for the event; try to avoid Ramadan - Advertise more broadly – city wide - Provide an event sheet / booklet to each attendee including venue map, history and a farm activities listing (sell biz card ads within booklet to offset cost). - Create standardized, reusable directional signage for Mixer and other events - Consider using Mixer net money to fund a subsequent event such as a gala - Revisit idea of a dedicated Fundraising Committee so it is not the year-long work of the full group to plan Midsummer Mixer 2014 or other special events 	
<p>4. Riverdale Farm branding</p>	<ul style="list-style-type: none"> - Develop Riverdale Farm brand (including logo, Farm map) possibly via design school students at no cost to the RFSG 	<p>Gia and Mark</p>
<p>5. Signage</p>	<ul style="list-style-type: none"> - Create materials for information signs at key pens and points of interest throughout the Farm - Following the model at Far Enough Farm on Centre Island (12X12 inch plywood boards atop 4X4 posts, with Plexiglas sheets held via four screws to protect updateable 8X10 printed information sheets to tie in with farm map). - No cost to RFSG 	<p>Mark</p>
<p>6. Next meeting</p>	<p>Monday, October 21, 2013, 6:30 p.m., Riverdale Farm</p>	
<p>Parking Lot</p>	<ul style="list-style-type: none"> - Hosting events at the farm - How will we manage volunteers - Sharing documents - Self-guided tour – students - Welcome centre - Volunteer ambassadors - Memberships 	

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: 18 November 2013
 Location: Meeting House
 Present: Ahsan Mirza, Anne Pastuszak, Brad Savage, Carol Guy, Danielle Goldfinger, Gia Jobe, Mark Hawkins
 Regrets: Cassie Scott, George Rust-D'Eye, Sarah Rea, Steven McCahon
 Guest: None

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Approval of agenda	Approved	
2. Approval of minutes	Approved	
3. Update from Toronto Parks and Trees Foundation	Carol provided an update regarding the process RFSG will use to receive regular updates from TPTF regarding donations	
4. Farmer's Market	Discussed the performance and impact of the 2013 Farmer's Market in Riverdale Park West <ul style="list-style-type: none"> • Discussed how to strengthen its offerings for 2014 	Anne, Brad, Carol, Gia and Senga will meet in early Dec 2013 to review results of vendor survey (date TBD)
5. Interpretive Signage	Discussed design and numbers of on-site interpretive signs	Mark and Carol
6. New Proposed Partnership	Discussed what large project could potentially bring new partnerships to Farm and new opportunities for revenue <ul style="list-style-type: none"> • Discussed impact that a public-facing Welcome Centre could have on visitors' experiences <ul style="list-style-type: none"> ○ Discussed potential services and offerings that the Centre would house ○ Discussed potential revenue generating ideas connected with Welcome Centre ○ Discussed quick win smaller projects 	<ul style="list-style-type: none"> ○ Follow up with local business and architect (Anne, for next meeting) ○ Follow up with maps (Gia, for next meeting) ○ Follow up on signage and template (Mark, Carol for next meeting) ○ Follow up with revenue generating ideas (Brad, for next meeting) ○ Follow up on self-guided walking tours (Danielle, for next meeting)
7. Next meeting	Monday December 9, 2013, 6:30 p.m., Riverdale Farm	
Parking Lot	<ul style="list-style-type: none"> - Hosting events at the farm - How will we manage volunteers - Sharing documents - Self-guided tour – students - Welcome centre - Volunteer ambassadors - Memberships 	

RIVERDALE FARM STEWARDSHIP GROUP

MINUTES OF MEETING

Date: 9 December 2013

Location: Simpson House

Present: Ahsan Mirza, Anne Pastuszek (Chair), Brad Savage, Carol Guy, Danielle Goldfinger, Gia Jobe, Mark Hawkins, Cassie Scott, George Rust-D'Eye

Regrets: Sarah Rea, Steven McCahon

Guests: Ray Stukas

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
1. Approval of agenda	Approved	
2. Approval of minutes	Approved	
3. RFSG Meetings: Minutes and Guests (public posting, accountability)	<ul style="list-style-type: none"> • Post the RFSG-approved minutes of the previous month's meeting by Friday following each meeting. • Post monthly meeting schedule online as of January 2014 to accommodate guests. 	<p>Dec. 13, 2013</p> <p>January 2014</p>
4. Grain Farmers of Ontario update (Carol, Mark)	<ul style="list-style-type: none"> • RFSG formally endorsed the project, which requires review and approval by the City of Toronto • Architect and project manager have been hired • Proposed site rendering completed showing an addition on the west end of the Francey Barn • Planning phase expected to last nine months, with construction start possible in spring 2015 • Grain Farmers will build and maintain the facility which includes a permanent display inside • Classroom to hold 30 students. Grain Farmers will supply all educational materials to be delivered by farm staff • Grain Farmers want one major celebration each year at Riverdale Farm • Part of the building could hold the proposed Farm Welcome Centre 	<p>Carol will meet with Grain Farmers representatives in January to discuss next steps</p>
5. Farmers Market (Senga, Carol, Anne, Danielle)	<p>Following points are from an ad-hoc group that met Dec. 4 re the 2014 Farmer's Market and potential to increase revenue:</p> <ul style="list-style-type: none"> • Market will remain on Tuesdays but will open from 2 to 7 p.m. (existing hours 3 to 7 p.m.) • Proposed start for 2014 Market is June 3 • Seeking more vendors, including craftspeople and possible reserved or dedicated parking for vendors • Using RFSG funds, the group will seek to hire an intern to help find additional vendors and promote the market 	<p>Gia to steer communications</p> <p>Cassie to investigate sources for an intern</p> <p>Danielle to assist Senga in seeking vendors</p> <p>Deadline of March 1 for all aspects to be in place</p>
6. Interpretive signs (Carol, Mark)	<ul style="list-style-type: none"> • Seeking possible partner for design and supply • Signs may be keyed to farm map (see Item 7) 	<p>Carol</p>
7. Welcome Centre, Gift Shop and Map (Anne, Gia, Ahsan, Danielle, Brad)	<ul style="list-style-type: none"> • Discussions are ongoing with a local contractor to provide on a pro bono basis design and construction and / or reconstruction of Simpson House ground floor to accommodate a Welcome Centre with information and gift shop area, improved washrooms and renovated kitchen • Danielle has reached out to Black Creek Pioneer Village for advice on what items to carry in the gift shop, 	<p>Anne to report as talks progress</p> <p>Danielle to report as talks progress</p>

**Riverdale Farm Stewardship Group – Minutes of Meeting
December 9, 2013**

ITEM	DISCUSSION	FOLLOW UP/DEADLINE
	<p>including what sells best, target market and challenges</p> <ul style="list-style-type: none"> • Brad is researching suppliers and merchandise • RFSG is seeking quotes and design samples from several firms to create stylized map of site. Fees payable by RFSG from its funds • Map will focus on Riverdale Farm and adjoining parkland only, with points of interest highlighted and possible link to on-site interpretive signs (see Item 6) • Map will be displayed in Welcome Centre, online and be available in printed and downloadable form • Advertising on map by local businesses to be explored to offset project costs 	<p>Brad to report once merchandise mix determined</p> <p>Gia, Ahsan to report on progress</p>
8. Other Business	<ul style="list-style-type: none"> • Ongoing research into walking tours of Riverdale Farm, including: Other potential partners, heritage aspects, self-guided or guided and general farm topics • Investigation of raising funds via electricity generation with solar panel installation on Francey Barn roof – unable to proceed as partner company requires a steel roof (roof is cedar shakes) • Investigation of potential satellite Loblaw's Cooking School at farm once renewed kitchen and Grain Farmers classroom structure are in place – seeking contact person at Loblaw head office 	<p>Danielle</p> <p>Brad</p> <p>Brad seeking dialogue with head office cooking school co-ordinator Gia investigating family connection to Loblaw executive suite</p>
Parking Lot	<ul style="list-style-type: none"> - Hosting events at the farm - How will we manage volunteers - Sharing documents - Self-guided tour – students - Welcome centre - Volunteer ambassadors - Memberships 	
Next Meeting	Monday, January 13, 2014, 6:30 p.m.	