



CALL FOR SUBMISSIONS

See and Be Seen - Gallery Rentals

September - December 2018

Artist Information:

Apply for a short term gallery space rental during the months of September to December to sell and exhibit your work at beautiful Cedar Ridge Creative Centre, located in a historic mansion. Gallery rentals are available on a weekly or biweekly basis for all three gallery spaces. Exhibitions can be organized by individuals of all abilities, including but not limited to; students, artists, collectives, makers, designers, groups and classes.

Rental rates including HST are \$260.00 for one week and \$520.00 for two weeks for all three rooms. Gallery commission is 20% on sales which goes towards gallery operations. No fee is required for submitting an application. Results will be mailed out by October 31, 2017.

Deadline for Submissions: Friday September 15, 2017

Submission Requirements:

1. Application form
2. Up-to-date curriculum vitae, maximum 3 page
3. Cover letter, maximum 1 page
4. Artist statement (including the media, technique, theme or context of your artwork), maximum 1 page
5. Maximum of 10 digital images of recent works and up to three videos.
6. Please format images as JPEGS. The images should imply the general idea, theme or impression of the proposed exhibit. Half of the images submitted must be of works included in the exhibit (if works are not an installation).
7. Corresponding list of images containing title, dimensions, and medium.

1: List of what to submit

Image Specifications:
PC-compatible files only
JPEG format only
Image resolution: 72 dpi – 300 dpi
Image size: Maximum of 500KB (0.5 MB each)
RGB or SRGB colour mode files only (no CMYK)
Images must be labelled: name of applicant, title of the work, followed by a number (example: J. Doe_Untitled_01)

Table 2: List of what not to submit

Please do not submit:
MAC files that are not fully PC compatible
Any type of presentation format
Zipped, Stuffit, or other compressed files
Any digital materials that require software, plugins, extensions or other executables to be downloaded or installed will not be reviewed.



How to Apply by Email

Email all proposals to the Cedar Ridge Gallery Committee at: crcc@toronto.ca

Ensure that a PC computer can process all document and image files. It is your responsibility to ensure that submitted files are not corrupted, illegible or improperly formatted. Please send your entry information as a WORD (.doc) or PDF (.pdf) documents, and all image files as JPEGs.

How to Apply by Mail

Digital applications and proposals are preferred. If hard copy proposals are the only means of applying, applicants are also welcome to mail their proposals to Cedar Ridge Creative Centre:

Attention: Cedar Ridge Gallery Committee-See and Be Seen
Cedar Ridge Creative Centre
225 Confederation Drive
Toronto, Ontario, M1G 1B2

Exhibition Information:

- Floor Plan
- Artists may hang or anchor exhibitions by use of the chains and "S" hooks or nails provided by the gallery
- Artists may have use of display pedestals with Plexiglas tops
- All work must be professionally presented and ready to hang with wire and screw eyes
- Artists must indicate prices for pieces for retail and/or insurance purposes
- Upon acceptance, a \$50 deposit will be required
- A 20% commission on all sales resulting from the exhibition will be retained by Cedar Ridge Gallery

Included with Rental Fee:

- Art insurance coverage
- Marketing Assistance
- Maintenance
- Free parking

All proposals are reviewed by the Cedar Ridge Gallery Committee. You will receive a response via email. If you have any questions about the submissions process, please call Cedar Ridge Administration at 416-396-4026.

Important: Candidates submitting digital support material that does not correspond to the guidelines may result in their application being considered incomplete, resulting in its withdrawal. Floor plans of the gallery space are available, contact crcc@toronto.ca