

TORONTO City Clerk's Office

The City Clerk's office supports effective governance by facilitating City Council's decision-making processes and promoting stewardship of corporate information in an impartial and accessible manner.

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

General Inquiry.....392-8016
Facsimile.....392-2980
e-mail: clerk@toronto.ca

City Clerk
Ulli S. Watkiss.....392-8010
Executive Assistant
Trish Wrabko.....392-8011

Corporate Information Management Services

Promoting open government and safeguarding the City's information assets:

- To lead on corporate information management policies and strategies
- To support information management practices in programs across the City
- To direct appropriate public access to City records and information

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

General Inquiry.....392-9684
Facsimile.....392-4900

Deputy City Clerk, Corporate Information Management Services
Daphne Gaby Donaldson.....392-9683
Administrative Assistant
Liam Peppiatt392-0562
Manager, Information Production Transformation
Kelly McCarthy397-7796

Corporate Information Strategy and Policy

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....392-4900

Director
Nancy Isozaki397-0736

Privacy and Open Information

Manager
Mohamed Khadim392-9674
Senior Information Analyst
John Searle397-5215
Dugey Arsenault.....392-0593
Senior Records & Information Analyst
Edward Scanga (acting).....338-5956
Laureen Lau.....397-5429
Records Information Analyst
Mariola Kosacka.....392-0594

Policy and Standards

Metro Hall
21st fl., 55 John St.
Toronto ON M5V 3C6

Facsimile.....392-3995

Manager
John Jones.....392-4371
Senior Project Manager, Information Strategy & Implementation
Robert Ambra392-5562
Senior Information Analyst
Ashley Yurek.....392-4271
Donna Saleh392-6270
Senior Records & Information Analyst, Taxonomy
Vacant.....392-0538

Senior Records & Information Analyst	
Ana Vrana.....	338-5466
Research Analyst	
Ellen Espino	392-3886
Open Information (Capital Project)	
Project Manager	
Nashina Visram	392-4903

Information Access

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....	-392-4900
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Director	
Jim Suderman.....	392-5652
Support Assistant B	
Shaleeza Khan	392-4911

Access and Privacy

Manager	
Susan Campbell.....	395-7383
Registrar	
Pauline Lam.....	392-9687
Assistant Registrar	
Thelia Lee-Cole.....	392-4901
Access & Privacy Officers	
Gavin Nettlefold.....	397-5217
Monesh Sood.....	392-4912
Denise Stuckless.....	338-5636
Eileen Su	397-5216
Kerry-Ann Sween.....	392-0595
Zoë Cliff	392-4902
Elizabeth Cuthbertson	392-9692

Toronto Employment & Social Services

Access and Privacy

Metro Hall
11th fl., 55 John St.
Toronto ON M5V 3C6

Access & Privacy Officers	
Shalene Honsberger.....	392-6268
Wendy Liu.....	392-8595
Anna Vassallo.....	338-2135
Support Assistant C	
Virginia Skura	392-8615
Lucy Yordanova	397-0875

Archival Services

255 Spadina Road
Toronto ON M5R 2V3

General Inquiry.....	397-5000
Research Hall.....	397-0778
Facsimile.....	392-9685

City Archivist	
Carol Radford-Grant.....	397-7393
Supervisor, Collection Management & Standards	
Michele Dale	397-7975
Archivists	
Sarah Carson.....	397-4567
Patrick Cummins	397-0738
Paul Gardiner.....	392-4188
Karen Heath.....	392-0560
Lawrence Lee	397-0743
Manda Vranic	397-0048
Conservator	
Sarah van Maaren	397-0737
Supervisor, Reference & Outreach	
Gillian Reddyhoff.....	392-6748
Reference Clerks	
John Huzil.....	397-4527
Andrea de Shield	397-4528
Research Analyst (Reference & Social Media)	
Amanda O'Brien.....	397-4565
Educators, Outreach & Public Programming	
Jessica Ehrenworth.....	392-0558
Paul Sharkey.....	392-5561
Bylaw Clerk	
Tony Masucci	392-5431
Business Applications Support Specialist, DAL	
Marc Boulay	392-5564
Document Imaging Technicians	
Chris Gonzaga 2 Hobson.....	392-1884
Elizabeth Grimshaw 2 Hobson.....	392-1951

Enterprise Document/Records Management Solution (EDRMS)

Project Manager	
Marcus Malek, MH 24 th fl.....	392-3991
Senior Information Analyst	
Jonathan Studiman MH 21 th fl.....	392-4999
Senior Records and Information Analyst	
Rares Porime, MH 12 th fl.....	392-8666
Senior Records & Information Analyst	
Jessica Haskell MH 12 th fl.....	392-8144
Change Management Consultation	
Tricia Blake	397-0256

Records Centres

255 Spadina Road
Toronto, ON M5R 2V3

Facsimile, 14 Dyas Road	397-2693
Facsimile, 255 Spadina Road	397-1430

Supervisor

Evan Alexiou397-7979

Materials Management Assistant 1

Peter Lowes (PM shift).....338-2687

Salvatore Mercurio, 14 Dyas Rd.392-8014

Paul Proia397-0046

Materials Management Assistant 2

Ken Braiser, 14 Dyas Rd338-2689

Joshua Brittain 14 Dyas Rd392-3992

Kevin Burgie, 14 Dyas Rd.....338-2682

Carlo Colafella392-4189

Mark Francois, 14 Dyas Rd338-2685

Brent Scott, 14 Dyas Rd338-2686

Aldo Loschiavo, 14 Dyas Rd338-2690

Tony Ottaviano.....397-7755

Robert Ricci.....338-2683

Gregg Sealy, 14 Dyas Rd338-2688

Lawrence Nelson338-2691

Support Assistant

Deborah Sealy397-0774

Couriers

Mobile432-1378

Records Services

Metro Hall

21st Fl., 55 John St.

Toronto, ON M5V 3C6

General Inquiry.....	392-1046
Facsimile.....	392-3995

Senior Project Managers

Peter Shewchenko392-4363

Grazyna Szczecinska,392-5186

Senior Records and Information Analyst, Records**Retention**

Maria Iaboni Melanson.....392-5563

Senior Records and Information Analyst, Enterprise**Document and Records Management Solution**

Vacant.....392-4064

Records & Information Analysts

Martha Blandon, MH 12th fl392-9398

Tanya Chlygina MH 17th fl.....392-8651

Elena Gamaley, MH 12th fl.....392-8407

Cecilia Cheung392-3994

Brad Clark397-5282

Vince Crupi397-5186

Matteo Giallombardo,

2 Civic Centre, 1st fl394-8115

Grace Kingdang, CH 8fl E397-5343

Philip Melhado MH 17th fl395-7367

Joe Pereira, MH 12th fl.....392-9121

Karen Lees, MH 12th fl.....392-8145

Jessica Haskell, MH 21 fl.....392-8144

Judith Pudden, MH 21 fl392-3995

Support Assistants

Joe Arruda, MH 25th fl..... TTY 392-1010

Bell Relay 1-800-855-0511

Sandra Barrett, CH 4th fl W397-5329

Sean Brown, MH 13th fl392- 4671

Tara Brunaccioni, MH 5th fl392-8942

Carina Bugiel, MH 13th fl.....397-5339

Cristina Catral, MH 9th fl (Mon-Wed)....397-5164

Brian Flemming, MH 12th fl.....397-5164

Greg Corkum, 111 Wellesley392-5406

Joe Corsaro, MH 5th fl392-8942

Enke Darisuren, MH 24th fl392-9367

Denise Denomme, MH 17th fl.....392--8145

Jeannette Gibson,

North York Civic Centre 1st fl.392-3887

Negate Gifare, MH 15th fl.....397-0317

Barbara Guerra-Mitchell

1530 Markham Rd.....338-6776

Robert Hall, CH Records Centre338-5993

Lucy Jackson, 2770 Eglinton Ave. W338-6828

Anna Kuszmar, MH 14th fl392-5736

Sonia Lopez, MH 17th fl397-5106

Richard MacFarlane, MH 14th fl..... 392- 5736

JoAnne Thompson-MH 12th fl 397-5161

Clarene McKenzie, 137 Edward St.338-7376

Mike Mintsoulis, MH 2nd fl392-5842

Lawrence Muscat, MH 25th fl.....392-5494

Emily Revas, MH 12th fl.....392-8622

Lalaine Ronquillo, 137 Edward St338-7373

Daniel Savini, MH 13th fl392- 4671

Kristine Stankiewicz, 111 Wellesley397-9286

Brian Vincent, MH 18th fl.....397-4578

Julita Wolanska, MH 6th fl, PM397-5162

MH 8th fl, AM397-7306

Elio Cavalcante, MH 9th fl.....397-5164

Information Production

2 Hobson Ave.
Toronto ON M4A 1Y2

Facsimile.....	392-4449
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Manager
Sean Fennell392-5401
Business Application Support Specialist
Eva Potmesil.....392-8307

Design Services

2 Hobson Ave.
Toronto ON M4A 1Y2

Supervisor
Shannon Olliffe392-0471
Designers – Accessibility & Inclusive Compliance
Nell Chitty397-0948
Fuhai Van338-2784
Designers
Colette Bessin.....397-5287
Cathy Brown.....338-2779
Nina Elsasser392-9800
Robert Evidente392-4542
David Fulton.....392-0468
Julia Hitchcock392-1440
Ted Niles392-8365
Nadia Salvatori392-9808

Print Production

2 Hobson Ave.
Toronto ON M4A 1Y2

Print Shop	397-0319
Facsimile.....	392-4449

Supervisor
Vito Farella.....397-0323
Print room Foreperson
Tony Chito.....397-0829
Print Procurement/Estimators
Omer Celebi397-0328
Jackie Cheung.....392-1521
Pre-Press
Joe Videki.....397-0326
Eric Johnson392-4201

High Speed Copy & Mail

Supervisor
Sam Marchese, Metro Hall/City Hall/
Civic Centres397-7138

Copy Centres
City Hall392-7380
Etobicoke Civic Centre.... 394-8102 or 394-8103
Metro Hall397-7126
North York Civic Centre395-6906

Mail Rooms

City Hall392-7047
Etobicoke Civic Centre.... 394-8102 or 394-8103
Metro Hall397-7139
North York Civic Centre395-6906

Strategic Integration & Excellence

- Budget, finance, administration and IT support for City Clerk's Office and Offices of the Mayor, Councillors, the Lobbyist Registrar, the Ombudsman and the Integrity Commissioner.
- Strategic and Technology Planning.
- Health and Safety.
- Receives claims against the City for personal injury and property damage.
- Council Reception.

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....	392-1870
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Deputy City Clerk, Strategic Integration & Excellence
Winnie Li.....392-8676
Administrative Assistant
Kate San Juan392-4276

Council & Support Services

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
Manager
Lesley Ruscica.....392-7038
Senior Project Analyst
Bebongnchu Folefac392-4366

Council Support

Facsimile.....	392-1870
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Supervisor

Wendy Bancroft-Teixeira	397-4470
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Council Service Representatives

Cindy Chang	397-4469
Richard Chong-King	392-8289
Pat Elsey	397-4471
Georgina Karpazis	392-4369
Charmaine Lachica-Morante	392-7840
Angela Schipani	392-7231

City Clerk's Office Support**Supervisors**

Lori Brown	392-4270
Una Codrington	392-7040

Facsimile.....	392-1867
Facsimile (Claims).....	392-1870
Claims - Call to verify receipt	338-2002
Claims - E-mail.....	claims@toronto.ca

Clerk's Service Representatives

Debbie Buchanan	392-0476
Aurora Buensuceso.....	397-4121
Heather Gardner	397-4472
Emily Karailiadis.....	397-1426

Support Assistant C

Selbert Boothe	338-0092
Marcia Ferguson.....	392-7048
Audrey Lucas	338-0065
Noemia Raposo	338-2002
Maria Legara	392-7035

2 Hobson Ave.
Toronto ON M4A 1Y2

Facsimile.....	392-4449
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Mike Coldwell	392-8940
Andria Douglas.....	397-7136
Anita Morris	397-0329
Desiree Singh	392-8605

Financial Planning and Reporting

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Manager

Grace Young.....	392-9903
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Senior Budget & Operations Analyst

Intan Teddy.....	392-4272
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Budget & Operations Analyst

Linh Chu.....	338-2607
Raman Dhillon	392-0536

Strategic Planning

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Manager

Michael Brisbin	338-5092
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Senior Project Analysts

Debra Bloomfield, CH 13 th fl W	392-9601
Jeanne Martin (on leave)	392-6047
Julia Madden	395-7253
Julie Madeley	392-3942

Business and Technology Planning

Toronto City Hall
1st fl. N., 100 Queen St. W.
Toronto ON M5H 2N2

City Clerk's Office IT Help	392-0473
Facsimile.....	392-7968
E-mail.....	cnlhelp@toronto.ca

Acting Manager

Monika Matel-Sousa	395-7267
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Supervisor, Client Services

Adam Goddard	392-6299
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Supervisor, Application Development

Mabrouk Chouk 2 Hobson Ave.....	392-5261
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Business Analyst

Ibiwumi Fakoya.....	397-0384
Rosanna Mustari	338-1357
Susana Lamy	397-0384
Arthy Kandasamy	395-7358
Bernard Oeltjen	392-7149

Senior Project Analyst

Matthew Stockburn	395-1314
Eric Fan, 2 Hobson	338-3492
Michelle Jongman	392-7336

Senior System Integrator

Kevin Porter	338-1951
Lindsay Drake	395-7353
Liban Dualeh.....	397-9801

Council HelpDesk

Project IT Coordinator

Jason Yip	397-0762
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Computer Programmer

Imad Malaeb.....	392-0349
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Application & Technical Support Specialist

Jeff Segal	392-1240
Tyler Lomas	338-5481
Victor Yan	392-2684
Michael Jorge.....	338-2088
Michael Pearce.....	397-9677

Election Services

- Manages municipal elections, by-elections, referenda and appointments to Council vacancies.
- Issues charitable gaming licences and conducts compliance reviews.

Toronto City Hall
 1st fl. N., 100 Queen St. W.
 Toronto ON M5H 2N2

Facsimile.....392-3781

Deputy City Clerk, Election Services

Fiona Murray	392-8019
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Administrative Assistant

Pauline McAdam.....	397-4122
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Manager

Linh Dang (Acting)	395-7259
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Senior Project Analyst

Elly Baptie.....	395-1326
------------------	----------

Election Services

89 Northline Rd.
 Toronto ON M4B 3G1

General Inquiry.....338-1111
 Facsimile.....395-1300
 e-mail: elections@toronto.ca

Managers

Carole Boughannam	395-1330
Joon Hwang.....	395-1319
Colin MacLean	392-4382
Rachel Meikle.....	395-0315
John Meraglia	395-1303

Election Co-ordinators

Mukesh (Muki) Ablack.	395-0412
Gail Baker.....	395-7321
Robyn Cook.....	395-1332
Winnie Ng Falkenstein	395-7388
Danny Fung	395-7362
Jennifer Gagnon	395-1328
Kelly Hilbig.....	395-1322
Christopher Hubbarde	395-0190
Tiffany Lam (on leave).....	395-7269
Simon Leung.	395-7255
Nick Macaro.	395-1310
Allan Mah.....	395-7268
Terry Merchant.....	395-1324
Zoë Middleton	395-7322
Tamara Panchoo.	395-1321
Megan Richardson.....	395-7324
Nicole Thomas.	392-7010
Lena Tolley.....	395-7360
Jasmyn Williams.	395-6863

Gaming Services

Toronto City Hall
 1st fl. N., 100 Queen Street W
 Toronto ON M5H 2N2

General Inquiry.....392-7037
 Facsimile.....392-3781
 e-mail: lotterylicences@toronto.ca

Supervisor

Mary Villa (Acting).....	397-7760
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Lottery Licensing Officers

Vacant.....	395-7358
Alexandra Funnell.	392-4373
Gloria Gil.....	338-5867
Mary Kapogiannis	395-7380
Jennie Mendoza.....	338-5869
Antoinette Crichlow	338-5876

Strategic Protocol and External Relations

- Provides strategic direction and leadership in all aspects of protocol in the City of Toronto.
- Advances the policy goals of the City, Mayor, and Council by creating an environment for successful diplomacy and engagement with local, national and international dignitaries, while positioning the City of Toronto as a world class city.
- Upholds and enhance the reputation of the City, Mayor, and Council in official functions, activities, celebrations and commemorations.
- Supports the Mayor in his/her role as Chief Executive Officer and Head of Council.

Toronto City Hall
 2nd fl. W., 100 Queen St. W.
 Toronto ON M5H 2N2

General Inquiry.....392-7666
 Facsimile.....392-1247
 e-mail: protocol@toronto.ca

- Chief of Protocol
 Barbara Sullivan392-4273
- Deputy Chief of Protocol
 Nancy MacSween392- 4674
- Administrative Assistant
 Brigida Bautista392-8290
- Senior Project Managers
 Richard Berthelsen397-5003
 Laura Diaz397-0861
 Satinder Klair395-7315
 Bev Kurney397-4159
- Project Managers
 Theresa Bailie.....392-7805
 RoseMarie Demarco392-8191
 Idalina Lima Matias.....392-2390
- Policy Development Officer
 Jacinta Evans.....397-4157
- Research Analysts
 Mike Choptiany395-7312
 Jing Deng392-6745
 Tanya Imola.....397-4158
 Soraya Sankar.....392-3788
 Annette Velho-Pereira395-7314
- Photo/Video
 Terry Jefford.....392-8711
 Jose San Juan.....397-5206

Secretariat

- Manages meetings for City Council and its committees
- Maintains by-laws and the Toronto Municipal Code
- Manages public appointments to boards and committees
- Access to assessment rolls and processes ownership/tenancy letters
- Provides death registrations, burial permits and marriage licences
- Gives municipal clearance for liquor licences
- Conducts Statutory Polling
- Provides Commissioner of Oaths service

Toronto City Hall
 12th fl. W., 100 Queen St. W.
 Toronto ON M5H 2N2

General Inquiry.....392-8016
 Facsimile.....392-2980

- Deputy City Clerk, Secretariat
 John Elvidge392-8641
- Administrative Assistant
 Tanya Spinello.....392-4359

City Council and By-laws

12th fl. W., Toronto City Hall

General Inquiry.....392-8016
 Facsimile.....392-2980

- Manager
 Marilyn Toft392-7032
- Administrators
 Julie Amoroso.....392-8018
 Josephine Archbold392-8088
 Cathrine Regan392-6276
- Committee Secretary
 Margaret Sexton392-6316
- Supervisor, Municipal Codes & By-laws
 Karen Lunn392-6665
- Support Assistant B
 Kinzi Ahmed (on leave)392-1638
 Sherron Blackwood392-4737
 Wes Guidry.....392-7841

Support Assistant C
John Campbell392-7029

Community Councils and Registry Services

Manager
Helen Smith392-0146
Business Analyst SII
Jennifer Magnus338-1243

Etobicoke Civic Centre

Main Floor, South Block
399 The West Mall
Toronto ON M9C 2Y2
Community Council: etcc@toronto.ca
Registry Services: registryservices@toronto.ca

Community Council General Inquiry394-8101
Community Council Facsimile394-5600
Registry Services General Inquiry392-7036

Administrator
Rosemary MacKenzie394-2516
Committee Secretary
Bradley Bartlett394-5606
Support Assistant A
Annmarie McPherson338-1244
Support Assistant B
Sandra Domotor394-8083
Teresa Ligotti338-1249
Savita Ramraj394-8074
Ana Reimer395-7359

North York Civic Centre

Main fl., 5100 Yonge St.
Toronto ON M2N 5V7
Community Council: nycc@toronto.ca
Registry Services: registryservices@toronto.ca

Community Council General Inquiry395-0480
Community Council Facsimile395-7337
Registry Services General Inquiry392-7036

Administrator
Francine Adamo395-7348
Committee Secretary
Jennifer Pitt395-7352
Support Assistant A
Franca Noce395-7341
Support Assistant B
Celeste Borghesani395-7361

Michelle Fernandes395-7340
Teresa Greci395-7332
Laurie Soto Maya395-7363
Michelle Tse395-7373

Scarborough Civic Centre

3rd fl., 150 Borough Dr.
Toronto ON M1P 4N7
Community Council: scc@toronto.ca
Registry Services: registryservices@toronto.ca

Community Council General Inquiry396-7287
Community Council Facsimile396-4301
Registry Services General Inquiry392-7036

Administrator
Terry Wertepny (Acting)396-7288
Committee Secretary
Colleen O'Neill396-7088
Support Assistant A
Gregg Lymer338-0885
Support Assistant B
Lynn Boyle396-7289
Mishelle Kinsella338-0886
Shari Stock338-0986
Vacant396-5209

Toronto and East York Community Council

Toronto City Hall
2nd fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
teycc@toronto.ca

General Inquiry392-7033
Facsimile397-0111

Administrator
Ellen Devlin392-8022
Committee Secretary
Loures Bettencourt392-1147
Support Assistant B
James Chatzopoulos338-5853
Nahom Hiowt392-4379
Tony Kladianos338-5850
Janice Wood392-8486

Registry Services

Toronto City Hall
1st fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
registryservices@toronto.ca

General Inquiry.....	392-7036
Facsimile.....	392-1260

Supervisor

Andrew Kerr 392-7063

Support Assistant A

Michel Paquette..... 395-7382

Support Assistant B

Nadia Bartha..... 338-1251

Selma Duarte 338-5871

Margaret Abreu Fredericks..... 338-5872

Vacant..... 392-0428

Ralf Paiva 338-5873

Lisa Tang Tuan..... 338-5874

Committees & Boards

10th fl. W., Toronto City Hall

General Enquiries	392-8016
Facsimile - City Hall, 10 th fl. W	392-1879

For current Committee and Board contact information, go to: www.toronto.ca/council

Manager

Frances Pritchard 392-4339

Committee Administrator

Jennifer Forkes 392-8021

Carol Kaustinen..... 392-8017

Nancy Martins 392-7340

Dela Ting..... 397-7769

Committee Secretary

Jonathan Canchela 392-6627

Janice Dicks..... 397-7767

Jennifer Lin..... 392-6315

Nydia Robin 338-5855

Support Assistant B

Gina Ang 392-4364

Christine Chandler..... 338-5851

Janet Chivilo..... 392-1032

Antoinette Crichlow 392-6662

Lynne Genova 392-4365

Imogene Gordon..... 392-8485

Latoya Henry 392-8032

Tersem Kanwal..... 392-7445

Vacant..... 392-7337

Support Assistant C

Gus Galanis 392-7027

Public Appointments

Toronto City Hall
12th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
appoint@toronto.ca

General Inquiry.....	397-0088
Facsimile.....	392-2980

Manager

Aretha Phillip 392-8152

Administrators

Julie Lavertu 338-1911

Matthew Cowley 392-4389

Support Assistant B

Giselle Jagai 338-5852

Legislative Information & Standards

Toronto City Hall
12th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....	392-2980
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Manager

Arthur Flach (Acting) 392-7488

Administrator

Kathleen Bartha..... 397-4104

Matthew Green 397-7748

Business Analyst

Grant Lehmann..... 392-8483

Vacant..... 338-1929

Support Assistant B

Fortis Chiu 392-1248

Sunita George 392-7022

Nicole Girardin.....392-5226

Senior Systems Integrator

Mark Liu392-6607

Dino Skordoulis.....392-6647

Systems Integrator

Karen Guo392-7232

Deivanai Ramanathan392-6618

Kavita Thavundayil392-6619

Fei Tian392-6396