

Q3 October Bulletin for Candidates

Advance Vote and Election Day

Electors may vote during the advance vote or on election day.

Advance Vote: Tuesday, October 14 to Sunday, October 19, 2014, 10 a.m. to 7 p.m.

- 44 voting places (1 voting place in each ward). Electors must vote in the ward where they live (except non-resident electors).
- A [Voter Assist Terminal](#) (VAT) is available in every location.

Advance Vote at City Hall: Tuesday, October 14 to Friday, October 17, 2014, 10 a.m. to 7 p.m.

- At Toronto City Hall, an elector living in any ward can vote at this location.

Election Day: Monday, October 27, 2014, 10 a.m. to 8 p.m.

- 1,679 voting places. An elector must vote in their designated voting place in the ward where they live.
- A Voter Assist Terminal is available at one location in each ward.
- A [List of Voting Places](#) is available online and identifies the location where a VAT is available.

Voter Information Cards (VIC) will be mailed to each elector beginning on October 6. The VIC contains the elector's name, school support and location for voting during the advance vote and on election day.

Campaigning on Voting Days

You can campaign on voting days, subject to the following rules and restrictions:

- In a condominium and/or apartment where a voting place is onsite, you can campaign only on residential floors. You cannot campaign in common areas in the building (i.e. lobby or elevators), nor the outside property.
- At a community centre, recreation centre, school, church and other building where a voting place is onsite, you can only campaign on public property in the vicinity, for example, the sidewalk. You cannot campaign anywhere on the property that is part of the facility where the voting place is located, e.g. walkways leading to the voting place, parking lot, front lawn, anywhere inside the building, etc.

Please note that election signs cannot be posted adjacent to any voting place.

Candidate Information Line – 416-395-0025

During the advance vote and on election day, a dedicated phone line will be available to assist you with election matters at 416-395-0025. This line is for the use of candidates only.

Electors and/or members of the public should continue to call 416-338-1111 or 311 for general election information, election signs inquiries and/or complaints.

Monday, October 13, 2014 – Office Closed for Thanksgiving

Election Services is closed on Monday, October 13, 2014 for the statutory holiday. The Election Services' offices at 89 Northline Road and City Hall will be open for regular business on Tuesday, October 14, 2014, from 8:30 a.m. to 4:30 p.m.

Voting Place Overview – New Voting Place Model

For this election, we have implemented a new voting place model which separates the issuance of ballots from the process of adding electors to the voters' list.

The following is a list of election officials and their roles and responsibilities:

- Managing Deputy Returning Officer or Deputy Returning Officer* manages the operation of the voting place
- Ballot Officer(s) issues ballots in accordance with the rules
- Revising Officer(s) adds electors to the voters' list and/or corrects their information on the voters' list
- Tabulator Officer processes ballots through the vote tabulator
- Information Officer greets electors and directs them to the appropriate election official
- Accessibility Officer is available at voting places without automatic doors to assist electors with a disability

*On Election day, some voting places (i.e. apartments) are only staffed by a Deputy Returning Officer and Ballot Officer.

Advance Vote

- Election officials will be using an electronic voters' list.
- The voting process is as follows:
 - Electors will be greeted by an Information Officer who will determine whether to send them to Ballot Officer or Revising Officer based on whether they have a VIC and identification.
 - A Ballot Officer checks the elector's identification against the electronic voters' list and marks the elector voted. The elector will be given a ballot, then directed to the voting screen to mark their ballot.
 - Once completed, the elector will be directed to a Tabulator Officer, who will feed that elector's ballot into a vote tabulator.
 - Electors who did not receive a VIC or who are not on the voters' list or require a correction to their information will be referred to a Revising Officer.

Election day

- Election officials will be using a paper voters' list.
- Ballot Officers will have a unique voters' list and electors will be directed to the appropriate Ballot Officer based on their surname.
- Electors who did not receive a VIC or who are not on the voters' list or require a correction to their information will be referred to a Revising Officer.

Candidates and Scrutineers at a Voting Place

During voting days, you and/or your scrutineer(s) are permitted to be present at a voting place to observe the voting process. Specifically, you and/or your scrutineer(s) can be present at each ballot issuing station and at the vote tabulator.

To request the maximum number of scrutineers permitted at a voting place, email candidateinfo@toronto.ca. Note: If there are a maximum number of scrutineers present and a candidate enters the voting place, one scrutineer is required to leave.

Upon entering a voting place, you must identify yourself as a candidate, present identification and take a declaration. A scrutineer, whom you have appointed, is required to present a [Scrutineer Appointment Notice](#) and take a declaration.

Scrutineers and/or candidates can

- Enter the voting place 15 minutes before it opens to inspect the vote tabulator stand, the ballots and other election documents but not so as to delay the opening of the voting place
- Object to an elector voting (objection to be decided by the election official)
- Sign the statement of the results of the election

Scrutineers and/or candidates cannot

- Attempt, directly or indirectly, to interfere with how an elector votes or with an elector who is marking a ballot
- Display a candidate's election material (including buttons, ribbons, pins, etc.) in the voting place
- Compromise the secrecy of voting
- Obtain or attempt to obtain, in the voting place, any information about how an elector intended to vote or has voted
- Communicate information about how an elector intends to vote or has voted
- Speak to any electors
- Act as an interpreter for an elector (an elector must make their own arrangements)
- Provide assistance to an elector
- Use electronic communication and/or photographic devices, including but not limited to cell phones, smart phones and tablets
- Sit at the same table as an election official
- Handle any documents in possession of an election official, including, but not limited to, the voters' list, VICs and other election forms

Viewing of the voters' list

- During the advance vote, election officials will be using an electronic voters' list.
 - At the voting place, election officials cannot produce a list of those who voted. This list is produced centrally by Election Services.
 - Candidates and/or scrutineers can request to receive a list of electors who voted on each day of the advance vote the day following voting. See instructions below for how to request this list.
- On election day, election officials will be using a paper copy of the voters' list. At the discretion of the MDRO or DRO, during slow periods, a scrutineer may view the voters' list, subject to the rules above.

You and/or your scrutineer(s) forfeit the right to be at the voting place if, at the discretion of the MDRO or DRO, you disrupt the voting place or interfere with the voting process.

List of Electors Who Voted During the Advance Vote

Beginning on October 15th, a candidate and/or scrutineer can request and obtain a list of electors who voted during the previous day of the advance vote. The list is available after 12 noon daily.

This list is available in one of three ways:

1. Downloading in MyCampaign
2. Emailing candidateinfo@toronto.ca; or
3. Visiting Election Services

You cannot request this list at the voting place.

Voting Proxy Appointments and Certifications

If an elector is unable to vote for any reason during the advance vote or on election day, he or she may appoint another person who is a qualified elector in Toronto to vote on his or her behalf. The elector making the appointment must complete a Voting Proxy Appointment form*, which is available in one of three ways:

1. Calling 416-338-1111
2. Emailing elections@toronto.ca; or
3. Visiting one of the following locations:
 - Registry Services, Toronto City Hall, 100 Queen Street West, Rotunda, West Side
 - Registry Services, North York Civic Centre, 5100 Yonge Street, Ground Floor
 - Registry Services, Etobicoke Civic Centre, 399 The West Mall, Main Floor
 - Registry Services, Scarborough Civic Centre, 150 Borough Drive, Floor 3
 - Election Services, 89 Northline Road (East York)

*You should advise any electors making an appointment to contact Election Services for a Voting Proxy Appointment form.

Voting proxies cannot be certified at the voting place. The Clerk or her designate will only certify a voting proxy during the following times at one of the locations indicated above.

- During the advance vote, from October 14 to 19, 2014: 12 noon to 5 p.m. only
- On all other regular business days: 8:30 a.m. to 4:30 p.m.

At the time of certification, the elector appointed must present identification of **both** the elector making the appointment (photocopies acceptable) and the elector appointed (original).

Once certified, the Clerk or her designate will issue a Voting Proxy Certificate to the elector appointed to be taken to the voting place to receive a proxy ballot.