

TORONTO City Clerk's Office

The City Clerk's office supports effective governance by facilitating City Council's decision-making processes and promoting stewardship of corporate information in an impartial and accessible manner.

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

General Inquiry.....392-8016
Facsimile.....392-2980
e-mail: clerk@toronto.ca

City Clerk
Ulli S. Watkiss.....392-8010
Executive Assistant
Trish Wrabko.....392-8011

Corporate Information Management Services

Promoting open government and safeguarding the City's information assets:

- To lead on corporate information management policies and strategies
- To support information management practices in programs across the City
- To direct appropriate public access to City records and information

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

General Inquiry.....392-9684
Facsimile.....392-4900

Deputy City Clerk, Corporate Information Management Services
Daphne Gaby Donaldson.....392-9683
Administrative Assistant
Liam Peppiatt392-0562

Corporate Information Strategy and Policy

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....392-4900

Director
Nancy Isozaki397-0736

Privacy and Open Information

Manager
Rob Candy.....392-9674
Senior Information Analyst
John Searle397-5215
Mohamed Khadim.....392-9692
Dugey Arsenault.....392-0593
Senior Records & Information Analyst
Vacant.....392-4999
Laureen Lau.....397-5429
Records Information Analyst
Mariola Kosacka.....392-0594

Policy and Standards

Metro Hall
21st fl., 55 John St.
Toronto ON M5V 3C6

Facsimile.....392-3995

Manager
John Jones.....392-4371
Senior Project Manager, Information Strategy & Implementation
Robert Ambra392-5562
Senior Information Analyst
Ashley Yurek.....392-4271
Donna Saleh392-6270
Senior Records & Information Analyst, Taxonomy
Jie Li.....392-0538

Senior Records & Information Analyst	
Ana Vrana.....	338-5466
Research Analyst	
Ellen Espino	392-3886
Open Information (Capital Project)	
Project Manager	
Nashina Visram	392-4903

Information Access

Toronto City Hall
13th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....	-392-4900
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Director	
Jim Suderman	392-5652
Support Assistant B	
Vacant.....	392-4911

Access and Privacy

Manager	
Susan Campbell	395-7383
Registrar	
Pauline Lam.....	392-9687
Assistant Registrar	
Thelia Lee-Cole	392-4901
Access & Privacy Officers	
Gavin Nettlefold	397-5217
Monesh Sood.....	392-4912
Denise Stuckless	338-5636
Eileen Su	397-5216
Kerry-Ann Sween	392-0595
Zoë Cliff	392-4902

Toronto Employment & Social Services

Access and Privacy

Metro Hall
11th fl., 55 John St.
Toronto ON M5V 3C6

Access & Privacy Officers	
Shalene Honsberger.....	392-6268
Wendy Liu.....	392-8595
Anna Vassallo.....	338-2135
Support Assistant C	
Virginia Skura	392-8615
Lucy Yordanova,	397-0875

Archival Services

255 Spadina Road
Toronto ON M5R 2V3

General Inquiry.....	397-5000
Research Hall.....	397-0778
Facsimile.....	392-9685

City Archivist	
Carol Radford-Grant.....	397-7393
Supervisor, Collection Management & Standards	
Michele Dale	397-7975
Archivists	
Sarah Carson.....	397-4567
Patrick Cummins	397-0738
Paul Gardiner.....	392-4188
Karen Heath.....	392-0560
Lawrence Lee	397-0743
Manda Vranic	397-0048
Conservator	
Sarah van Maaren	397-0737
Supervisor, Reference & Outreach	
Gillian Reddyhoff	392-6748
Reference Clerks	
John Huzil.....	397-4527
Andrea de Shield	397-4528
Research Analyst (Reference & Social Media)	
Vacant.....	397-4565
Educators, Outreach & Public Programming	
Jessica Ehrenworth	392-0558
Paul Sharkey	392-5561
Bylaw Clerk	
Tony Masucci	392-5431
Business Applications Support Specialist, DAL	
Mark Boulay.....	392-5564
Document Imaging Technicians	
Chris Gonzaga 2 Hobson.....	392-1884
Elizabeth Grimshaw 2 Hobson.....	392-1951

Enterprise Document/Records Management Solution (EDRMS)

Project Manager	
Marcus Malek, MH, 24th	392-3991
Senior Information Analyst	
Vacant.....	397-5160
Senior Records and Information Analyst	
Rares Porime, MH 12 th fl.....	392-8666
Senior Records & Information Analyst	
Vacant.....	392-0474

Records Centres

255 Spadina Road
Toronto, ON M5R 2V3

Facsimile, 14 Dyas Road	397-2693
Facsimile, 255 Spadina Road	397-1430

Supervisor

Evan Alexiou397-7979

Materials Management Assistant 1

Peter Lowes (PM shift).....338-2687

Salvatore Mercurio, 14 Dyas Rd.392-8014

Paul Proia397-0046

Materials Management Assistant 2

Ken Braiser (PM shift)338-2689

Joshua Brittain 14 Dyas Rd392-3992

Kevin Burgie, 14 Dyas Rd.....338-2682

Carlo Colafella392-4189

Mark Francois, 14 Dyas Rd338-2685

Vacant.....338-2686

Aldo Loschiavo, 14 Dyas Rd338-2690

Tony Ottaviano (PM shift)397-7755

Robert Ricci.....338-2683

Gregg Sealy, 14 Dyas Rd338-2688

Lawrence Nelson338-2691

Support Assistant

Deborah Sealy397-0774

Couriers

Mobile432-1378

Records Services

Metro Hall

21st Fl., 55 John St.

Toronto, ON M5V 3C6

General Inquiry.....	392-1046
Facsimile.....	392-3995

Senior Project Managers

Peter Shewchenko392-4363

Grazyna Szczecinska,392-5186

Senior Records and Information Analyst, Records Retention

Maria Iaboni Melanson.....392-5563

Senior Records and Information Analyst, Enterprise Document and Records Management Solution

Jonathan Studiman392-4064

Records & Information Analysts

Martha Blandon, MH 12th fl392-9398

Tanya Chlygina MH 17th fl.....392-8651

Elena Gamaley, MH 12th fl.....392-8407

Cecilia Cheung392-3994

Brad Clark397-5282

Vince Crupi397-5186

Matteo Giallombardo,

2 Civic Centre, 1st fl394-8115

Grace Kingdang, CH 8fl E397-5343

Philip Melhado MH 17th fl395-7367

Joe Pereira, MH 12th fl.....392-9121

Karen Lees, MH 12th fl.....392-8145

Jessica Haskell, MH 21 fl392-8144

Judith Pudden, MH 21 fl392-3995

Support Assistants

Joe Arruda, MH 25th fl..... TTY 392-1010

Bell Relay 1-800-855-0511

Sandra Barrett, CH 4th fl W397-5329

Sean Brown, MH 13th fl392- 4671

Tara Brunaccioni, MH 5th fl392-8942

Carina Bugiel, MH 13th fl.....397-5339

Cristina Catral, MH 9th fl (Mon-Wed)...397-5164

Brian Flemming, MH 12th fl.....397-5164

Greg Corkum, 111 Wellesley392-5406

Joe Corsaro, MH 5th fl392-8942

Enke Darisuren, MH 24th fl392-9367

Denise Denomme, MH 17th fl.....392--8145

Jeannette Gibson,

North York Civic Centre 1st fl.392-3887

Negate Gifare, MH 15th fl.....397-0317

Barbara Guerra-Mitchell

1530 Markham Rd.....338-6776

Robert Hall, CH Records Centre338-5993

Lucy Jackson, 2770 Eglinton Ave. W338-6828

Anna Kuszmar, MH 14th fl392-5736

Sonia Lopez, MH 17th fl397-5106

Richard MacFarlane, MH 14th fl..... 392- 5736

JoAnne Thompson-MH 12th fl 397-5161

Clarene McKenzie, 137 Edward St.338-7376

Mike Mintsoulis, MH 2nd fl392-5842

Lawrence Muscat, MH 25th fl.....392-5494

Emily Revas, MH 12th fl.....392-8622

Lalaine Ronquillo, 137 Edward St338-7373

Daniel Savini, MH 13th fl392- 4671

Kristine Stankiewicz, 111 Wellesley397-9286

Brian Vincent, MH 18th fl.....397-4578

Julita Wolanska, MH 6th fl, PM397-5162

MH 8th fl, AM397-7306

Elio Cavalcante, MH 9th fl.....397-5164

Information Production

2 Hobson Ave.
Toronto ON M4A 1Y2

Facsimile.....	392-4449
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Manager

Sean Fennell392-5401

Business Application Support Specialist

Eva Potmesil.....392-8307

Design Services

2 Hobson Ave.
Toronto ON M4A 1Y2

Supervisor

Shannon Olliffe392-0471

Designers – Accessibility & Inclusive Compliance

Nell Chitty397-0948

Fuhai Van338-2784

Designers

Colette Bessin.....397-5287

Cathy Brown.....338-2779

Nina Elsasser392-9800

Robert Evidente392-4542

David Fulton392-0468

Julia Hitchcock392-1440

Ted Niles392-8365

Nadia Salvatori392-9808

Print Production

2 Hobson Ave.
Toronto ON M4A 1Y2

Print Shop	397-0319
Facsimile.....	392-4449

Supervisor

Vito Farella.....397-0323

Print room Foreperson

Tony Chito.....397-0829

Print Procurement/Estimators

Omer Celebi397-0328

Jackie Cheung.....392-1521

Pre-Press

Joe Videki.....397-0326

Eric Johnson392-4201

High Speed Copy & Mail

Supervisor

Sam Marchese, Metro Hall/City Hall/

Civic Centres397-7138

Copy Centres

City Hall392-7380

Etobicoke Civic Centre.... 394-8102 or 394-8103

Metro Hall397-7126

North York Civic Centre395-6906

Mail Rooms

City Hall392-7047

Etobicoke Civic Centre.... 394-8102 or 394-8103

Metro Hall397-7139

North York Civic Centre395-6906

Strategic Integration & Excellence

- Budget, finance, administration and IT support for City Clerk's Office and Offices of the Mayor, Councillors, the Lobbyist Registrar, the Ombudsman and the Integrity Commissioner.
- Strategic and Technology Planning.
- Health and Safety.
- Receives claims against the City for personal injury and property damage.
- Council Reception.

Toronto City Hall

9th fl. W., 100 Queen St. W.

Toronto ON M5H 2N2

Facsimile.....	392-1870
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Deputy City Clerk, Strategic Integration & Excellence

Winnie Li.....392-8676

Administrative Assistant

Kate San Juan392-4276

Council & Support Services

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Manager

Lesley Ruscica.....392-7038

Senior Project Analyst

Bebongnchu Folefac.....392-4366

Council Support

Facsimile.....392-1870

Supervisor

Wendy Bancroft-Teixeira.....397-4470

Council Service Representatives

Cindy Chang.....397-4469

Richard Chong-King.....392-8289

Pat Elsey.....397-4471

Georgina Karpazis.....392-4369

Charmaine Lachica-Morante.....392-7840

Angela Schipani.....392-7231

City Clerk's Office Support**Supervisors**

Lori Brown.....392-4270

Una Codrington.....392-7040

Facsimile.....392-1867

Facsimile (Claims).....392-1870

Claims - Call to verify receipt.....338-2002

Claims - E-mail.....claims@toronto.ca

Clerk's Service Representatives

Debbie Buchanan.....392-0476

Aurora Buensuceso.....397-4121

Heather Gardner.....397-4472

Emily Karailiadis.....397-1426

Support Assistant C

Selbert Boothe.....338-0092

Marcia Ferguson.....392-7048

Audrey Lucas.....338-0065

Noemia Raposo.....338-2002

2 Hobson Ave.
Toronto ON M4A 1Y2

Facsimile.....392-4449

Mike Coldwell.....392-8940

Andria Douglas.....397-7136

Anita Morris.....397-0329

Desiree Singh.....392-8605

Financial Planning and Reporting

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Manager

Grace Young.....392-9903

Senior Budget & Operations Analyst

Intan Teddy.....392-4272

Budget & Operations Analyst

Linh Chu.....338-2607

Raman Dhillon.....392-0536

Strategic Planning

Toronto City Hall
9th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Manager

Michael Brisbin.....338-5092

Senior Project Analysts

Debra Bloomfield, CH 13th fl W.....392-9601

Jeanne Martin (on leave).....392-6047

Julia Madden,.....395-7253

Julie Madeley,.....392-3942

Support Assistants

Joe Borromeo.....392-7035

Business and Technology Planning

Toronto City Hall
1st fl. N., 100 Queen St. W.
Toronto ON M5H 2N2

Council and Clerk's Service Desk.....392-0473

Facsimile.....392-7968

E-mail.....cnlhelp@toronto.ca

Acting Manager

Monika Matel-Sousa.....395-7267

Supervisor, Client Services	
Adam Goddard	392-6299
Supervisor, Application Development	
Mabrouk Chouk 2 Hobson Ave.....	392-5261
Business Analyst	
Ibiwumi Ogunbade (on leave)	397-0384
Rosanna Mustari.....	338-1357
Susana Lamy	397-0384
Arthy Kandasamy	395-7358
Bernard Oeltjen, CH 9 th fl W.....	392-7149
Senior Project Analyst	
Matthew Stockburn	395-1314
Eric Fan, 2 Hobson.....	338-3492
Michelle Jongman	392-7336
Senior System Integrator	
Kevin Porter	338-1951
Lindsay Drake	395-7353
Timmy Oye.....	392-4373
Liban Dualeh.....	397-9801

Council HelpDesk

Project IT Coordinator	
Jason Yip	397-0762
Computer Programmer	
Imad Malaeb.....	392-0349
Application & Technical Support Specialist	
Jeff Segal	392-1240
Tyler Lomas	338-5481
Victor Yan	392-2684
Michael Jorge.....	338-2088
Michael Pearce.....	397-9677

Election Services

- Manages municipal elections, by-elections, referenda and appointments to Council vacancies.
- Issues charitable gaming licences and conducts compliance reviews.

Toronto City Hall
 1st fl. N., 100 Queen St. W.
 Toronto ON M5H 2N2

Facsimile.....392-3781

Deputy City Clerk, Election Services
 Bonita Pietrangelo392-8019
 Administrative Assistant

Pauline McAdam	397-4122
Manager	
Linh Dang (Acting)	395-7259
Senior Project Analyst	
Elly Baptie.....	395-1326

Election Services

89 Northline Rd.
 Toronto ON M4B 3G1

General Inquiry.....338-1111
 Facsimile.....395-1300
 e-mail: elections@toronto.ca

Managers

Carole Boughannam	395-1330
Roger Flemming.....	392-6996
Joon Hwang.....	395-1319
Colin MacLean	392-4382
Rachel Meikle.....	395-0315
John Meraglia	395-1303

Election Co-ordinators

Mukesh (Muki) Ablack.	395-0412
Gail Baker.....	395-7321
Robyn Cook.....	395-1332
Winnie Ng Falkenstein	395-7388
Danny Fung	395-7362
Jennifer Gagnon	395-1328
Kelly Hilbig.....	395-1322
Christopher Hubbarde	395-0190
Tiffany Lam (on leave).....	395-7269
Simon Leung.	395-7255
Nick Macaro.	395-1310
Allan Mah.....	395-7268
Terry Merchant.....	395-1324
Zoë Middleton	395-7322
Tamara Panchoo.	395-1321
Megan Richardson.....	395-7324
Lena Tolley.....	395-7360
Jasmyn Williams.	395-6863

Gaming Services

Toronto City Hall
 1st fl. N., 100 Queen Street W
 Toronto ON M5H 2N2

General Inquiry.....392-7037
 Facsimile.....392-3781
 e-mail: lotterylicences@toronto.ca

Supervisor
 Mary Villa (Acting)397-7760
 Lottery Licensing Officers
 Vacant.....395-7358
 Gloria Gil.....338-5867
 Mary Kapogiannis395-7380
 Jennie Mendoza.....338-5869
 Trish Singh338-5876

Jacinta Evans.....397-4157

Research Analysts
 Mike Choptiany395-7312
 Jing Deng (Acting)392-6745
 Tanya Imola.....397-4158
 Soraya Sankar.....392-3788
 Annette Velho-Pereira395-7314
 Photo/Video
 Terry Jefford.....392-8711
 Jose San Juan.....397-5206

Strategic Protocol and External Relations

- Provides strategic direction and leadership in all aspects of protocol in the City of Toronto.
- Advances the policy goals of the City, Mayor, and Council by creating an environment for successful diplomacy and engagement with local, national and international dignitaries, while positioning the City of Toronto as a world class city.
- Upholds and enhance the reputation of the City, Mayor, and Council in official functions, activities, celebrations and commemorations.
- Supports the Mayor in his/her role as Chief Executive Officer and Head of Council.

Toronto City Hall
 2nd fl. W., 100 Queen St. W.
 Toronto ON M5H 2N2

General Inquiry.....392-7666
 Facsimile.....392-1247
 e-mail: protocol@toronto.ca

Chief of Protocol
 Barbara Sullivan392-4273
 Deputy Chief of Protocol
 Nancy MacSween.....392- 4674
 Administrative Assistant
 Brigida Bautista392-8290
 Senior Project Managers
 Richard Berthelsen397-5003
 Laura Diaz397-0861
 Satinder Klair395-7315
 Bev Kurmey397-4159
 Project Managers
 Theresa Bailie.....392-7805
 RoseMarie Demarco392-8191
 Idalina Lima Matias.....392-2390
 Policy Development Officer

Secretariat

- Manages meetings for City Council and its committees
- Maintains by-laws and the Toronto Municipal Code
- Manages public appointments to boards and committees
- Access to assessment rolls and processes ownership/tenancy letters
- Provides death registrations, burial permits and marriage licences
- Gives municipal clearance for liquor licences
- Conducts Statutory Polling
- Provides Commissioner of Oaths service

Toronto City Hall
 12th fl. W., 100 Queen St. W.
 Toronto ON M5H 2N2

General Inquiry.....392-8016
 Facsimile.....392-2980

Deputy City Clerk, Secretariat
 John Elvidge392-8641
 Administrative Assistant
 Tanya Spinello.....392-4359

City Council and By-laws12th fl. W., Toronto City Hall

General Inquiry.....	392-8016
Facsimile.....	392-2980

Manager

Marilyn Toft392-7032

Administrators

Julie Amoroso.....392-8018

Marie Greig (on leave)392-8088

Cathrine Regan392-6276

Committee Secretary

Margaret Sexton392-6316

Supervisor, Municipal Codes & By-laws

Karen Lunn392-6665

Support Assistant B

Kinzi Ahmed392-1638

Sherron Blackwood392-4737

Wes Guidry.....392-7841

Support Assistant C

John Campbell392-7029

Vacant.....392-8016

Community Councils and Registry Services**Manager**

Helen Smith392-0146

Business Analyst SII

Jennifer Magnus338-1243

Etobicoke Civic Centre

Main Floor, South Block

399 The West Mall

Toronto ON M9C 2Y2

Community Council: etcc@toronto.caRegistry Services: registryservices@toronto.ca

Community Council General Inquiry	394-8101
Community Council Facsimile	394-5600
Registry Services General Inquiry	392-7036

Administrator

Rosemary MacKenzie394-2516

Committee Secretary

Bradley Bartlett394-5606

Support Assistant A

Annmarie McPherson338-1244

Support Assistant B

Sandra Domotor394-8083

Teresa Ligotti338-1249

Savita Ramraj394-8074

Ana Reimer.....395-7359

North York Civic Centre

Main fl., 5100 Yonge St.

Toronto ON M2N 5V7

Community Council: nycc@toronto.caRegistry Services: registryservices@toronto.ca

Community Council General Inquiry	395-0480
Community Council Facsimile	395-7337
Registry Services General Inquiry	392-7036

Administrator

Francine Adamo395-7348

Committee Secretary

Jennifer Pitt395-7352

Support Assistant A

Franca Noce.....395-7341

Support Assistant B

Celeste Borghesani395-7361

Michelle Fernandes395-7340

Teresa Greci395-7332

Laurie Soto Maya395-7363

Michelle Tse395-7373

Scarborough Civic Centre3rd fl., 150 Borough Dr.

Toronto ON M1P 4N7

Community Council: scc@toronto.caRegistry Services: registryservices@toronto.ca

Community Council General Inquiry	396-7287
Community Council Facsimile	396-4301
Registry Services General Inquiry	392-7036

Administrator

Terry Wertepny (Acting).....396-7288

Committee Secretary

Colleen O'Neill396-7088

Support Assistant A

Gregg Lymer338-0885

Support Assistant B

Lynn Boyle396-7289

Mishelle Kinsella.....338-0886

Shari Stock338-0986

Anna Yiu396-5209

Toronto and East York Community Council

Toronto City Hall
2nd fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
teycc@toronto.ca

General Inquiry392-7033
Facsimile.....397-0111

Administrator
Ellen Devlin.....392-8022
Committee Secretary
Lourdes Bettencourt392-1147
Support Assistant B
James Chatzopoulos338-5853
Nahom Hiowt392-4379
Tony Kladianos338-5850
Janice Wood392-8486

Registry Services

Toronto City Hall
1st fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
registrieservices@toronto.ca

General Inquiry392-7036
Facsimile.....392-1260

Supervisor
Andrew Kerr392-7063
Support Assistant A
Michel Paquette395-7382
Support Assistant B
Nadia Bartha338-1251
Selma Duarte338-5871
Margaret Abreu Fredericks.....338-5872
Alexandra Funnell392-0428
Ralf Paiva338-5873
Lisa Tang Tuan.....338-5874

Committees & Boards

10th fl. W., Toronto City Hall

General Enquiries392-8016
Facsimile - City Hall, 10th fl. W392-1879

For current Committee and Board contact
information, go to: www.toronto.ca/council

Manager
Frances Pritchard392-4339
Committee Administrator
Jennifer Forkes392-8021
Carol Kaustinen392-8017
Nancy Martins392-7340
Dela Ting397-7769
Committee Secretary
Jonathan Canchela392-6627
Janice Dicks.....397-7767
Jennifer Lin.....392-6315
Nydia Robin338-5855
Support Assistant B
Gina Ang392-4364
Christine Chandler.....338-5851
Janet Chivilo392-1032
Antoinette Crichlow392-6662
Lynne Genova392-4365
Imogene Gordon.....392-8485
Latoya Henry392-8032
Tersem Kanwal.....392-7445
Vacant.....392-7337
Support Assistant C
Gus Galanis392-7027

Public Appointments

Toronto City Hall
12th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2
appoint@toronto.ca

General Inquiry397-0088
Facsimile.....392-2980

Manager
Aretha Phillip392-8152
Administrators
Julie Lavertu338-1911
Matthew Cowley392-4389
Support Assistant B
Giselle Jagai338-5852

Legislative Information & Standards

Toronto City Hall
12th fl. W., 100 Queen St. W.
Toronto ON M5H 2N2

Facsimile.....	392-2980
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Manager

Arthur Flach (Acting)392-7488

Administrator

Kathleen Bartha397-4104

Matthew Green397-7748

Business Analyst

Grant Lehmann.....392-8483

Vacant.....338-1929

Support Assistant B

Fortis Chiu.....392-1248

Sunita George392-7022

Nicole Girardin.....392-5226

Senior Systems Integrator

Mark Liu392-6607

Dino Skordoulis.....392-6647

Systems Integrator

Karen Guo392-7232

Deivanai Ramanathan392-6618

Kavita Thavundayil392-6619

Fei Tian392-6396