



# TORONTO Executive Management

## City Manager's Office

The City Manager is the most senior official in the City's administrative structure and is accountable to City Council for the policies and programs delivered by members of the Toronto Public Service. The City Manager is assisted by three Deputy City Managers, one of whom is also the Chief Financial Officer for the City. In addition to the City Manager and the three deputies, the City Manager's Office is comprised of six divisions: Executive Management, Equity, Diversity & Human Rights, Human Resources, Internal Audit, Strategic & Corporate Policy and Strategic Communications.

The Executive Management division supports the day to day operation of the City Manager's office and the daily work of the City Manager. This division also focuses on financial and administrative oversight, management of emerging corporate issues, agenda coordination, municipal performance measurement, benchmarking and best practices initiatives.

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### Corporate Records Services

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### Director

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### Administrative Assistant

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### Performance Management Manager

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### Management Consultants

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Steven Sinclair.....392-0865

### Research Associate

Jessica Stanley.....392-0371

### Corporate Issues & Council Liaison Manager

Intiaz Ruffudeen (Acting).....392-6693

### Senior Budget & Operations Analyst

Louisa Robley-Maguire.....392-8708

### Corporate Issues & Council Liaison Advisor

Vacant.....392-8102

### Directives Coordinator

Marta Bates.....392-1012

### Office Coordinator

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### Support Staff

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Melanie Bristol .....397-0885

Ngoc Tran, CH 10E.....397-9080